

System Overview

AuditPal Standard-NGO Edition (SNGO) is built to support organizations with complex, project-driven financial environments. It enables multiple users to manage transactions, budgets, and reports within a unified and secured platform.



The system allows organizations to maintain separate books per project while still generating consolidated financial reports for organization-wide analysis. This ensures both detailed project tracking and financial oversight.



Designed for efficiency and accountability, AuditPal SNGO strengthens financial governance through structured workflows, automation, and real-time data processing.

Core Capabilities



Multi-User Financial Management platform



Centralized accounting with project-level segregation



Real-time financial monitoring and reporting



Integrated budgeting and expense monitoring system

AuditPal



Standard NGO Edition

Everything You Need to Streamline Your Accounting



Project-Based Accounting



Fund Management & Consolidation



Budget Control & Transparency



Real-Time Financial Reporting



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Integrations



AuditPal Core System

Seamless synchronization between AuditPal Portal and accounting modules ensures automated forwarding of approved transactions.



Document Management

- Digital storage of vouchers and supporting documents
- Complete audit trail through attachment-based records



Workflow & Approvals

- Multi-level approval routing via AuditPal Portal
- Automated posting to accounting after approval



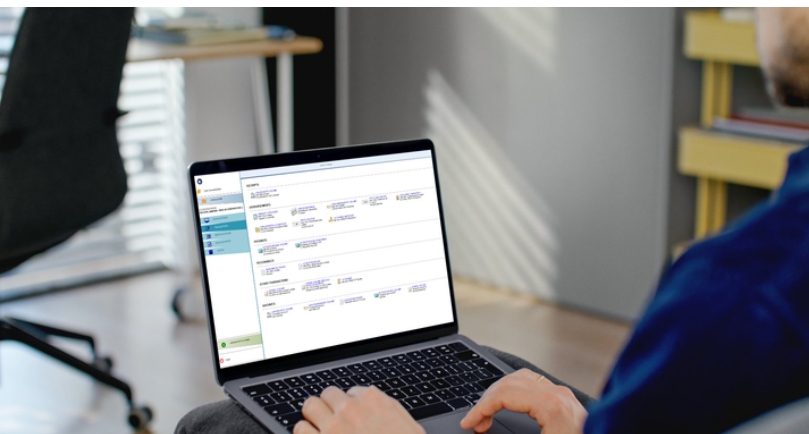
Reporting & Export Tools

- Excel, Word, and PDF export capabilities
- Compatibility with external analysis tools



Security & Access Control

- Role-based permissions per user and module
- Centralized audit logs and transaction history



Why AuditPal SNGO?

AuditPal SNGO empowers organizations to achieve financial discipline, operational efficiency, and full transparency across all projects and funding sources—ensuring compliance, accountability, and informed decision-making.

Smart Accounting for Smarter Organizations



Project-Based
Control



Secure
Workflow



Real-Time
Reporting



Audit Ready
Reporting

Features

Fund & Project Accounting

- Consolidated group and multi-project accounting
- Separate books per project within a single system
- Backlog and current transaction recording

Budgeting & Financial Control

- Chart of accounts and subsidiary ledger
- Budget preparation and financial projections
- Budget vs actual monitoring with variance reports

Accounting Operations

- Payment processing up to voucher preparation
- Payables, receivables, petty cash, revolving fund, cash advances, liquidation, and fixed assets

AuditPal Portal (Web-Based Workflow)

- Electronic submission of payment requests
- Automated approval routing and forwarding to AuditPal SNGO
- Activity design and budget preparation for cash advances and liquidations
- Budget release monitoring per project/activity
- Paperless approval and signature workflows

Financial Reporting

- Aging reports and liquidation tracking
- One-click financial statement generation
- Detailed and summarized reports with flexible date ranges
- Real-time financial visibility

Consolidated & NGO Reporting

- Trial Balance, Statement of Financial Position, and General Ledger
- VAT and withholding tax reports
- Expenditure, liquidation, variance, and cost-sharing reports

Compliance & Tax Support

- BIR Form 2307 generation
- VAT export for BIR Relief system (Input & Output VAT listings)

Data Transparency

- Drill down from summary reports to the transaction level
- Historical financial data storage for audit and analysis

Key Benefits



Improved transparency and accountability in fund management



Faster processing of payments and approvals



Reduced paper-based workflows and manual encoding



Strong internal controls and audit readiness



Better monitoring of project budgets and expenditures



Enhanced compliance with donor and regulatory requirements



Real-time financial reporting for decision-making